

TIMOTHY NOLAN HODGE

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Education

Asbury University (*Bachelor's Degree: Suma Cum Laude*)

Major: Media Communications

Work Experience

Circulation Assistant: W.L. Lyons Brown Library – Bellarmine University

(Louisville, KY: Sept 2016 – May 2018, August 2019 - Present)

Oversees the library building and all circulation services. Assists patrons while supervising and training student workers. Maintains the collection by properly organizing and shifting, in addition to creating and updating necessary signage. Works collaboratively with staff and faculty to ensure the best systems and processes are implemented.

Freelance Graphic Designer & Videographer

(May 2015 – Present)

Works on many media projects as an independent contractor for different businesses, organizations, and individuals. Designs logos, promotional posters. Also shoots and/or edits wedding, instructional, promotional, documentary, and narrative videos. Professional clients have included Anomaly Video, Creative Lexington, Grace Free Lutheran Church, OC Creative, Raaka Chocolate, and Vine Street Baptist Church.

Refugee Resource Coordinator: Catholic Charities of Louisville

(Louisville, KY: July 2018 – August 2019)

Managed the gathering and distribution of all material resources for refugee clients. Worked with landlords and/or leasing agencies to acquire housing for clients. Coordinated housing setups and community donations by scheduling a donation truck. Supervised a team of staff members and interns. Organized and maintained inventory for a donation room and furniture warehouse while facilitating volunteer groups. Assisted the case management team with client appointments, transportation, and required documentation.

Director of Communications: Middletown United Methodist Church

(Louisville, KY: Sept 2015 – Sept 2016)

Led all aspects of media and communication for the organization. Promoted numerous events through the mediums of web, social media, print, and video. Rebranded the church-wide graphic identity, redesigned and maintained the website, organized and supervised a team of audio and video volunteers through the live-production process, and maintained all audio/visual equipment on site.

Circulation Assistant: Kinlaw Library – Asbury University

(Wilmore, KY: August 2011 - May 2015)

Responsible for the circulation and processing of print and electronic resources, involving information management systems, communication of data, and knowledge of all library services. Sold and re-stocked items at a library café. Worked closely with patrons while maintaining an organized and professional environment.

Logistics Assistant: Olympic Broadcasting Services

(Sochi, Russia: January - February 2014)

Assisted in meeting the needs of multiple production crews, at three different venues, during the Sochi 2014 Olympic Games. This involved coordinating transportation, scheduling, and meals, while also running various errands.